

HACCPPLAN

CORRECTIVE ACTION AND DEVIATION LOG

One row per deviation. What happened, what you did with the food, why it happened, and what stops it happening again.

HACCPPLAN-CA-
01
v1.0
haccplan.com

FACILITY NAME

PERIOD

PERSON IN CHARGE

THRESHOLD / AUTHORITY

Every missed limit gets an action, a disposition and a cause · FDA Food Code §8-201.14 (plan contents: corrective actions) · A number nobody acts on is worse than no number at all — it proves you knew. Record late entries as late rather than backdating them.

DATE	TIME	WHAT HAPPENED (LIMIT OR STEP MISSED)	FOOD INVOLVED	DISPOSITION	CAUSE	FIX TO PREVENT REPEAT	PERSON IN CHARGE / REVIEWED

WEEKLY SUPERVISOR VERIFICATION

I have reviewed this log for the period above and confirm that any out-of-range readings have a documented corrective action.

SUPERVISOR SIGNATURE

WEEK ENDING

DATE SIGNED

Records retention

The FDA Food Code sets no general retention period for this log. Keep it at least as long as your health department requires — ask them, and never keep less.

Source

HACCPPlan · haccplan.com
Free for any operator to use.

How to fill this in Disposition column — one of: discarded, re-cooked, re-cooled, released.